



Saltford CofE Primary School

Saltford CofE Primary School
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Headteacher: Dawn Sage
Chair of Governors: Paul Cummings

Dear Parent/Carer

Please read this information carefully before completing the Pupil Information Form.

LOCAL WALKS

From time to time we have the opportunity for children to make local visits on foot. Examples might be walking to the church, making drawings of local buildings or investigating wildlife in our locality.

Individual Risk Assessments are undertaken for each visit and we always ensure that the recommended adult/ child ratio is observed and that strict safety rules are followed.

It is a statutory requirement that we obtain your permission to take your child out on local trips and therefore, to cover future visits of this nature, we would be grateful if you could indicate your consent on the form sent alongside this letter.

We will, of course, advise you of any visits when they are undertaken.

IMAGE CONSENT

We are proud of our learning at Saltford Primary School and enjoy sharing the successes of our pupils and staff. We do this within our school and within the trust using digital and print displays and in the wider community via our newsletter, on our website and social media. We also like to see positive coverage of the school in the local and education press.

For this reason, we sometimes take photographs and videos of pupils. On some occasions, we will send images to local media outlets or invite them in to film or photograph activities. Pupils may also be interviewed/ recorded/ photographed by the media, education providers and researchers, or by their hosts when on educational trips and visits. This will only take place with the permission of the Headteacher and under appropriate supervision.

We would like your consent to take images of your child and use them in the ways described below. You may withdraw your consent at any time and you may ask to see images of your child held by the school at any time.

I understand that:

- Photos/video of my child will be used on the school/trust website
- Photos of my child will be used in the school prospectus and other school print
- Photos/videos of my child will be used in internal school and digital displays
- Photos/videos of my child will be used on the school/trust social media directly managed by those organisations
- Images of my child may be used in external (beyond the building) displays – for example a banner on our gate, etc
- Photos/videos of my child will be used in press releases to the media issued by the school or trust
- Photos/videos of my child will be used in the school/trust newsletter
- My child may be interviewed by visitors (such as the media) about school activities
- Photos/videos of group activities (such as school productions) will be shared with parents for a restricted period.

Yours Sincerely



Mrs D Sage
Headteacher

PLEASE READ THE INFORMATION ON PAGE ONE AND FILL IN, SIGN AND RETURN THE FOLLOWING FORM TO SCHOOL.

This can be scanned and emailed to enquiries@saltfordschool.org.uk. **Please can all emails sent have your child's name and Starting School 2024/25 in the subject line.** Alternatively, you can send paper copies by post or drop them into the school mailbox.

Local Walk and Image Consent Form- Starting School 2024/25

My child's name _____

Parent's name _____

Contact email address _____

Contact Telephone Number _____

Do you give permission for local walks as outlined in the Local Walks Permission Letter?

Please delete as appropriate.

Yes / No

Do you give consent for the school to take and use images of your child as outlined in the Image Consent Letter?

Yes / No