



Saltford
CofE Primary School

Saltford CofE Primary School
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Headteacher: Dawn Sage
Chair of Governors: Richard Rowland

May 2022

Dear Parents and Carers

The school is currently in the process of determining the class structure and pupil placement for September 2022. I would therefore like to take this opportunity to explain the school's procedures on how these decisions are made.

The organisation of the year groups has to be an annual event as it is dependent on the number of children in each year group and the resulting funding. Possible options as to how the school will be organised are generated by the Headteacher. The numbers in any year group can fluctuate over Term Six and the summer holiday.

Consideration has to be given to:

- the number of children starting school in our Reception classes in September
- the legal limit on class sizes in Reception and KS1 (currently 30 pupils)
- the potential size of any KS2 class (there is no legal limit) and
- the available accommodation (given Health and Safety restrictions).

In September 2022 we will continue to have fourteen classes – all with single year groups in them.

We are currently expecting 60 children in Reception in September. As this is a low birth rate year, we still have some places available to anyone needing a school place for this age group.

In order to allocate pupils to a class, the following criteria are considered when the children join the school in Reception:

- gender balance of the new class
- advice and outcomes from the Nursery setting
- guidance from our new parents with regard to friendships.

In our current Reception we have two classes and we aim to move them up as a parallel class.

We may need to make adjustments to the classes as the children get older based on a number of factors including attainment and friendships. **This will be looked at when children transition from Key Stage One to Key Stage Two.** For example our current Year Three and Four classes both needed rebalancing in attainment and therefore we revisited those classes.

Current Year Two in September

Having carefully reviewed our current Year Two children and their recent assessments, we have decided that both classes will transition into Year Three in their current classes. The attainment of both groups is well balanced and we also feel the dynamic in both classes between friendships is working well. We will hold a Welcome to Key Stage Two meeting for our year two parents the school hall on Monday 4th July at 6pm. We will write to you all nearer the time with details of this meeting.

Staffing plans for September 2022

Below you will see the staff plan for September 2022 – which teacher your child will be taught by and in which room. Mrs Morgan will be on maternity leave for the next academic year – her baby is due in August. I am delighted to announce that Miss Davis is expecting her first child and will start her maternity leave at the beginning of Term Two. Miss Davis will teach in Year One during Term One and then her maternity leave for the rest of the academic year will be covered by Mrs Hamlen who has considerable teaching experience in Year One. We are delighted to welcome her – she is currently teaching in KS2 covering PPA in a variety of year groups.

Both Miss Benton (currently teaching in Year Five) and Mr George (currently teaching in Year Four) have been based at Saltford for their teacher training and were successful, following recent interviews, in securing teaching positions at Saltford. Mrs Spincer, our Deputy Headteacher, will be teaching in both classes and supporting them (alongside Mrs Nethercott our Lower KS2 leader) in their first year of teaching.

Classes for 2022/2023

A map of the site showing the position of your child's classroom [can be found here](#).

Current class and teacher	Year group in September 22	Class teacher and name of class in September 22
Nursery	Bumblebee Class	Mrs Maria Newark Bumblebee Class
Nursery	Butterfly Class	Miss Sophie Hansford Butterfly Class
Bumblebee Miss Elizabeth Davis	Year 1	Miss Elizabeth Davis (Mon to Weds) from Term Two Mrs Kathryn Hamlen Mrs Ruth Hayden (Thurs and Fri) Pear Class
Butterfly Mrs Gemma Morgan	Year 1	Miss Charlotte Evans Apple Class
Miss Charlotte Evans	Year 2	Miss Charlotte Mulready Cherry Class

Miss Sophie Hansford and Mrs Ruth Hayden	Year 2	Miss Natalie Jupp Palm Class
Miss Natalie Jupp	Year 3	Mr Sam George Sycamore Class
Mrs Maria Newark	Year 3	Miss Beth Benton Maple Class
Mrs Elizabeth Spincer/ Mrs Melissa Brook	Year 4	Mr Robert Jenkins Willow Class
Miss Charlotte Mulready	Year 4	Mrs Patricia Nethercott (Mon to Weds)/Mrs Melissa Brook (Thurs and Fri) Lime Class
Mrs Patricia Nethercott	Year 5	Mr Andrew Boyle Horse Chestnut Class
Mr Robert Jenkins	Year 5	Mr Jake Bowkett Elm Class
Mr Jake Bowkett	Year 6	Mr Jon Godwin Oak Class
Mr Andrew Boyle	Year 6	Mr Nathan Styles Ash Class

Mrs Spincer is our Deputy Headteacher and will be teaching in both Year 3 classes on a Thursday and Friday.

Mrs Gemma Morgan is on maternity leave from the beginning of Term One.

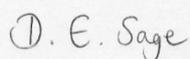
Miss Elizabeth Davis is on maternity leave from the beginning of Term Two.

Transition support for children: Your child will meet their new teacher on the morning of Thursday 30th June (Year Five will be Wednesday 29th June) and spend time in their new classroom. Throughout Term Six we will build in other transition opportunities.

Transition information for parents: Parents' welcome meetings for our year groups will be held at the beginning of Term One (except Reception and Year Three which we will already have held in Term Six). We will be in touch nearer the time with the dates and times of these.

I hope you feel this letter sets out how we organise our classes. Please do contact me should you need any further clarification.

Yours sincerely



Mrs D Sage, Headteacher