



Saltford
CofE Primary School

Saltford CofE Primary School
Claverton Road, Saltford, Bristol BS31 3DW
T: 01225 872185 E: contactus@saltfordschool.org.uk
www.saltfordschool.org.uk [@SaltfordPrimary](https://twitter.com/SaltfordPrimary)
Headteacher: Dawn Sage
Co-Chairs of Governors: Megan Jackson and Richard Rowland

Wednesday 18th November 2020

Dear Parents and Carers

KS1 Collection Point and Time

As you will be aware, the field area is the KS1 drop off and pick up as other entrances and gates are very busy. We need to continue to create as much space as possible between all our year groups to keep you all as safe as possible. Please can we remind you that drop off for Year One children is 8:45am (pick up at 3pm) and for Year Two children it is 9am (pick up at 3:15pm.) Some of you enter school via the Claverton Road entrance where Mrs Sage is positioned as you have siblings.

We have decided to adapt the procedure for collection of Year 1 and Year 2 children now the weather is changing.

Class	Collection point change and time
CE Year One	From Monday 23 rd November parents are requested to wait on the matting area near the gate and the teacher will bring the children up to you. Please arrive on time to ensure no cross over with Year 2. Parents are requested to leave the site immediately after collecting children.
RH Year One	From Monday 23 rd November parents are requested to wait near the tree by the Year 6 classrooms and the teacher will bring the children up to you. Please arrive on time to ensure no cross over with Year 2. Parents are requested to leave the site immediately after collecting children.
NJ Year Two	From Monday 23 rd November parents are requested to wait near the tree by the Year 6 classrooms and the teacher will bring the children up to you. Please arrive no earlier than 3:10 pm to ensure no cross over with Year 1. Parents are requested to leave the site immediately after collecting children.
MN Year Two	From Monday 23 rd November parents are requested to wait on the matting near the gate and the teacher will bring the children up to you. Please arrive no earlier than 3:10 pm to ensure no cross over with Year 1. Parents are requested to leave the site immediately after collecting children.

These procedures will remain in place for the foreseeable future. Please help us to keep children, staff and parents safe by wearing masks at pick up and drop off and adhering to these revised procedures and leaving the area as soon as you have collected your child. Unfortunately, there will be limited opportunity to speak with your child’s class teacher at the end of the day as this will delay your departure from the school site. Should you wish to bring an issue to the attention of your child’s class teacher, please send an e-mail to the school mailbox and this will be forwarded to the teacher.

Yours sincerely

The KS1 Team