



Saltford
CofE Primary School

Saltford CofE Primary School
Claverton Road, Saltford, Bristol BS31 3DW
T: 01225 872185 E: contactus@saltfordschool.org.uk
www.saltfordschool.org.uk [@SaltfordPrimary](https://twitter.com/SaltfordPrimary)
Headteacher: Dawn Sage
Co-Chairs of Governors: Megan Jackson and Richard Rowland

Thursday 1st April 2021

Dear Parents/Carers,

Track and Trace over the Easter holidays

In order to comply with the requirement for schools to assist in contact tracing during the Easter holidays and to give families a means to communicate Covid-19 positive test results for their children who have been attending school while the school office is closed, please use the 'Report a positive Covid test' button on the home page of the school website. Alternatively go directly to the page here: www.saltfordschool.org.uk/report-a-positive-covid-test. This form will collect all the information we need, particularly contact details, key dates and close school contacts so we can contact Public Health. This form will come straight through to me to action.

If we do have a positive case for a child (or member of staff) there will be two letters sent via parent mail and a text to alert you: one will go to the whole school and a more specific one will go to the class or year group where the child with the positive case is based – it will not name the child. Please be aware Public Health is very busy, as you can imagine, and it may take some time for them to give me their decision. It may be that, in the meantime, a parent chooses to use social media to alert contacts – however I will be in touch as soon as I can with the official outcome.

Knowing the date of the onset of symptoms is the key to breaking chains of transmission. For this reason, we will trace close contacts of staff and pupils whose symptoms began within **48 hours of their last time in school**. For positive tests where the case was asymptomatic, the 48-hour period before the test is considered the infectious period. You do not need to alert school after this point.

If your child is required to self-isolate into the next term, please ring us on Monday 19th April to inform us of the last date of self-isolation so we can adjust our registers and support home learning.

Yours sincerely

Mrs D Sage
Headteacher