



# Saltford CofE Primary School

Saltford CofE Primary School  
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**Headteacher:** Dawn Sage

**Chair of Governors:** Paul Cummings

## Parent:

### Saltford Primary School Mobile Device Policy

#### *Introduction*

It is the recommendation of Saltford Primary School that the purchase of a smartphone is delayed until at least Secondary School. If you wish to purchase a mobile device, there are multiple phones available which still offer the benefits of GPS tracking, messaging and phone calls without the connection to the internet and social media.

For further information and advice on this subject, please visit our website.

*For those choosing to purchase a mobile/smartphone for your child, which will be brought to school, the below policy must be adhered to and signed in the relevant sections by both the parent/carer and the child.*

#### *Policy*

We are aware that the use of mobile devices/smart phones can prove damaging and distracting in a school environment.

Many devices have the capacity to take photographs and make video or sound recording which could lead to child protection and data protection issues regarding inappropriate capture, use or distribution of images.

It is the aim of this policy to outline the actions Saltford Primary School will take to mitigate or remove these issues.

#### *School Procedures*

1. Mobile/smartphone devices are not allowed to be switched on under any circumstances whilst on the school premises or whilst within the care of school staff. This includes all before and after school clubs and school trips.
2. During the school day, mobile/smartphones can be stored in a safe place which will be provided by the class Teacher.
3. Any child found to have a mobile/smartphone (or any other personal device such as a smartwatch with internet connection) will have the device confiscated. The device will not be returned until a parent/carer collects it.
4. Children who need to contact home during school hours may do so through the school office.
5. Parents/carers are reminded that in case of emergency, the school office remains the first point of contact and can ensure that your child is reached quickly with the relevant message.

6. If a pupil uses a device to take photographs, video footage or recordings of other pupils or staff members or shares inappropriate messages, disciplinary action will be taken, and Police involvement will be instructed where necessary.

In addition, we politely ask that parents/carers as part of our safeguarding procedures to keep mobile phones away unless it is an emergency.

Parent/carer:

Child's name:

Class:

Date: