



Saltford
CofE Primary School

Saltford CofE Primary School
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Headteacher: Dawn Sage
Chair of Governors: Paul Cummings

31st January 2024

Dear Parents/Carers

Year 5 Elm Class – Change to Parent Consultation Evening

We are writing to share arrangements which have been made for Elm class in the forthcoming months.

As you are aware, Mrs Gordon will be taking maternity leave shortly. Her last day at school is planned to be Wednesday 13th March. We are very pleased to advise that from the 4th March we will be welcoming Mrs Hamlen to work alongside Mrs Gordon as the class teacher.

Elm Class will have different Parent Consultation Evenings to the rest of the school. These will be on **Monday 11th and Tuesday 12th March from 2.40 – 5.50 pm**. These will be attended by both Mrs Gordon and Mrs Hamlen.

Appointments can be booked from **Monday 26th February at 9.00 am and will close on Monday 4th March at 4.00 pm**. During this booking window please visit <https://saltford.parentseveningsystem.co.uk> to secure your appointment.

Unfortunately, as these are different dates to the rest of the school, we will be unable to provide a creche facility. Please also note that any appointments required with the SENDCO, Mrs Godwin, will need to be made on the general Parent Consultation Evening dates of the 21st and 25th March.

With regards to Year 5 camp on the 26th – 28th March, the class teacher for this activity will be Mrs Nethercott who the children will all know, and many will have had as their class teacher in Year 4. We are very grateful to Mrs Nethercott for supporting this event. Please remember tomorrow (**1st February**) is the camp information evening at 6.00 pm in the school hall.

Yours faithfully

Dawn Sage
Headteacher