

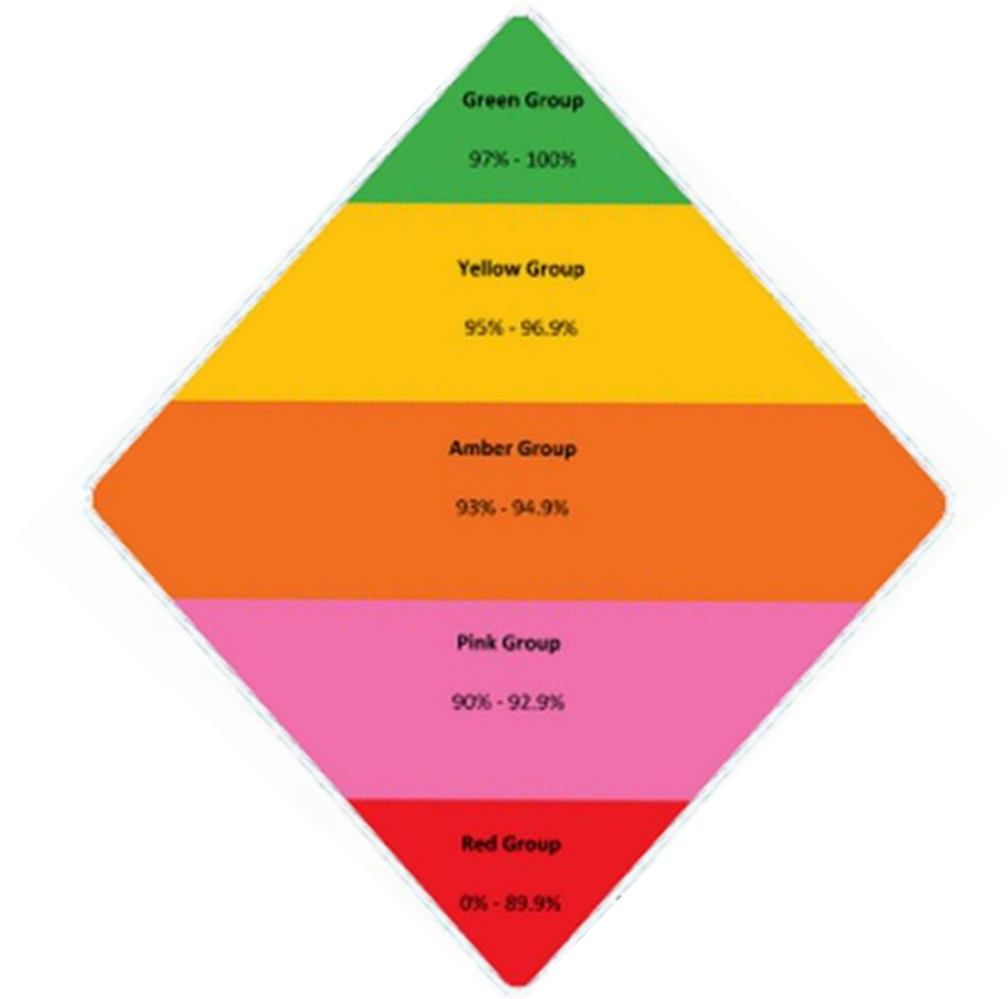
Saltford CE Primary School

Whole School Attendance to Term 3

Whole school attendance from 4th September 2019 – 14th February 2020

WE HAVE 192 PUPILS WITH 100% ATTENDANCE

CLASS NB – 98.53%
CLASS ESST – 98.39%
CLASS NJ – 98.11%
CLASS SEH – 98.06%
CLASS JSB – 97.96%
CLASS RJ – 97.86%
CLASS RH – 97.51%
CLASS GD – 97.48%
CLASS AB – 97.41%
CLASS SH – 97.38%
CLASS JG – 97.32%
CLASS ED – 97.21%
CLASS PNMN – 97.21%
CLASS NS – 96.96%



No of pupils
310
73
24
18
7

ATTENDANCE CONCERNS

Attendance	Lateness before 9.10 am	Lateness after 9.10 am – This is classed as an unauthorised absence
Below 96% - parents informed of their child's low attendance via letter and requested to improve	10 late marks – parents informed of lateness via letter and requested to improve.	5 marks late – parents informed of lateness by letter and requested to improve.
Attendance remains below 96% - Headteacher requests meeting with parents	Lateness continues – Headteacher requests a meeting with parents.	Lateness continues - Headteacher requests a meeting with parents.
Attendance drops below 90% - absence will not be authorised without medical evidence	Lateness increases above 20 – attendance action plan between home and school.	Lateness increases above 10 – attendance action plan between home and school.
Attendance drops further – school will issue a final warning letter and invite the parents into school for a meeting. An Action Plan will be discussed between the parents and the school. The school will indicate that a report will be sent to Children Missing Education team at the Local Authority	Lateness increases further – school will issue a final warning letter and will consider further action in liason with Children Missing Education team at the Local Authority. This may lead to legal action which may result in a Magistrates Court appearance and subsequent fine.	Lateness increases further – school issues a final warning letter and will request intervention from the Children Missing Education team at the Local Authority. This may lead to legal action which may result in a Magistrates Court appearance and subsequent fine.
Attendance drops to 85% or below – the school will make a referral to the Children Missing Education team who may decide to do an unannounced home visit and will request a statutory local authority interview. This may lead to legal action which may result in a Magistrate's Court appearance and subsequent fine.		
Please note a morning = 1 session; an afternoon = 1 session and a day = 2 sessions. If a child is absent for a day this is classed as 2 sessions.		

ATTENDANCE MATTERS

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ATTENDANCE DURING ONE SCHOOL YEAR	EQUALS APPROXIMATE DAYS ABSENCE	WHICH IS APPROXIMATELY WEEKS ABSENCE	WHICH IS APPROXIMATELY LESSONS MISSED
95%	9 days	2 weeks	40 lessons
90%	19 days	4 weeks	80 lessons
85%	29 days	6 weeks	120 lessons
80%	38 days	8 weeks	160 lessons
75%	48 days	10 weeks	200 lessons
70%	57 days	11 ½ weeks	230 lessons
65%	67 days	13 ½ weeks	270 lessons