



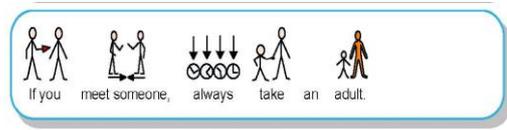
# Saltford C of E Primary School KS2 Acceptable Use Agreement

As a family we understand that there are many types of computer, including tablets, games consoles and phones. We will use our computers and the internet safely and sensibly as part of a range of leisure activities.

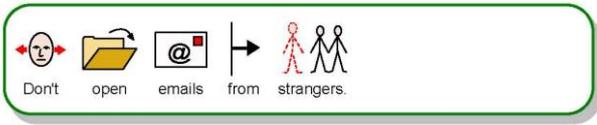
When I use any computer, I will be SMART:



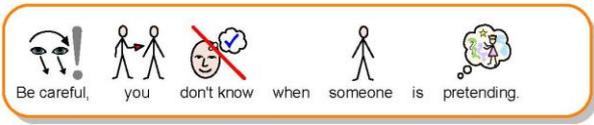
**SAFE** - I will not give out my name, address, photograph or phone number.



**MEETING** - I will not meet people I chat to on the internet unless a trusted adult comes too.



**ACCEPTING** - I will only accept and open messages from people I know and trust.



**RELIABLE** - I know that some people online do not tell the truth and pretend to be friends when they are not - I will check what is true with a trusted adult at home.



**TELL** - I will tell a trusted adult if I see something I do not think is right online or if someone is unkind or worries me.

- If I need to make a username or password I will let a trusted adult at home know.
- If I have a username or password I will keep it safely within my family. I will not share it or try to use any other person's username or password.
- I will check that my teacher or a trusted adult at home knows which sites I visit on the internet.
- I will be polite and responsible when I communicate with others on line using any computer or mobile phone.
- I will not take or share photos or video images of others without their permission.
- I will be aware that I cannot control how others may share photos and videos taken of me
- I will ask for help from a teacher or a suitable adult if I am not sure what to do or I think I have done something wrong
- I will tell a teacher or suitable adult if I see something that upsets me on any device
- I will not use chat or social networking sites at school.
- I will only use the school's ICT equipment and emails for school use.
- If I am using the internet for research I will not copy the work of others. I will also be careful to check that the information I access is accurate as some sites can be misleading.
- If I download music, images or videos that are protected by copyright, I will acknowledge the source.
- I will take care of school equipment. This includes not installing any new software or downloading/uploading files that could be harmful.
- I will not use my personal mobile devices in school.
- I will tell my teacher or a trusted adult at home if I think that one of my friends is not keeping the Golden Rules with the technology that we use.
- I know that my parents/teachers will check what I have been doing on the computers/internet/e-mail and mobile technology.
- If I use ICT/mobile equipment in an inappropriate way, I am aware that this will be reported to the Head teacher and my parents.

\_\_\_\_\_ agrees to keep the SMART rules in school and at home.

