

**Salford School PTA AGM**  
**Monday 7 November 2022**

**Present:** Mrs Sage, Ali Williams, Janet Allen, Jody Sparey, Bernice Beezer, Sumaya Wahed-Syed, Sarah Macnaughton, Kathryn Hale, Liz Sypko, Karen Brookes-Lovell, Ruth Moody, Ciara Fraser, Rajinder Boucher, Charlotte Mulready, Sarah Thomas, Amy Andrews, Craig Kinnear, Esther Kinnear, Sarah Thomas, Hannah Thomas

**Item**

**1.0 Apologies**

Laura Tallo, Amy Lawrence

**2.0 Welcome to the meeting**

2.1 Mrs Sage thanked all committee members for their support and hard work fundraising over the past year, in what has been a fantastic return to events and fundraising. A big thank you also to all parents who have helped at and supported events. Thank you to Ali W for work as PTA secretary, Ciara F as our treasurer and all of the committee members. We bid a sad farewell to long standing committee members Becky Knight, Emma Willett, Amanda Hawkins and Anita Bignell and thank them for their amazing support during their time with the school.

2.2 The minutes of the previous PTA AGM held on 08 November 2021 were agreed as an accurate record with no actions carried forward.

**3.0 Treasurers Report**

3.1 CF noted that the year-end accounts will be verified by an independent account before being submitted to the charity commission.

3.2 CF reported that the amount raised this year is approximately £28.5k (net £18,135) made up from events including: Summer Fair approx. £6.3K, Christmas raffle approx. £2k, Christmas cards approx. £1.3k, Cake Sales approx. £1.8k, Fireworks approx. £2.2k, Discos Approx £800, Festive Family packs approx. £1.4k, Film Night approx. £800, Book signing approx. £950 and uniform sales approx. £1k.

3.3 During the year approx. £16k was spent including the following projects: Forest School approx. £2k, Football Goals approx. £2k, books and planners approx. £1.6k, ipads approx. £2.3k, sand pit approx. £4.7k, musical instruments approx. £1k, as well as a world book author visit, shed for storage, nets for the pond and badges for the children.

3.4 CF reported that the current PTA bank balance is approx. £17k.

**4.0 Election of Officers and Committee**

Chairperson; Treasurer; Secretary and PTA Committee Members to be elected.

**4a Election of Chair of PTA**

Mrs Sage confirmed that she was happy to take on this role again.

Proposal: Mrs Sage be the Chair of Salford PTA for the academic year 2022-2023. This was proposed by Liz Sypko and seconded by Ciara Fraser.

A vote was taken on the proposal and was unanimously carried.

**Item**

**4b Election of Treasurer of PTA**

Mrs Sage noted that Ciara Fraser has agreed to continue the role of Treasurer for the academic year 2022-2023.

Proposal: Ciara Fraser to be the Treasurer of Saltford PTA for the academic year 2022-2023. This was proposed by Amy Andrews and seconded by Jody Sparey.

A vote was taken on the proposal and was unanimously carried.

**4c Election of Secretary of PTA**

Mrs Sage asked Ali Williams if she would like to stand as Secretary of Saltford PTA for the academic year 2021-2022 and Ali confirmed she was happy to continue in this role. Mrs Sage therefore formally asked Ali if she would stand as Secretary and she agreed.

Proposal: Ali Williams to be the Secretary of Saltford PTA for the academic year 2022-2023. This was proposed by Janet Allen and seconded by Ciara Fraser.

A vote was taken on the proposal and was unanimously carried.

**4d Election of the PTA Committee**

It was briefly explained that anyone could volunteer to be a committee member however by doing so members were committing to attend meetings and get involved in organising events to raise funds for the school, committee members also have a vote on spending of PTA funds.

The following existing members confirmed they still wished to be committee members for 2022-23: Janet Allen, Jody Sparey, Liz Sypko, Kathryn Hale, Sarah Macnaughton, Amy Andrews, Rajinder Boucher, Clare Harding, Sarah Thomas and Laura Tallo

The following people confirmed their wish to be considered as committee members for the coming year: Bernice/Anthony Beezer, Sumaya Wahed-Syed and Karen Brookes-Lovell, Ruth Moody, Craig/Esther Kinnear would like to be considered.

Therefore, the committee members for the 2021-2022 academic year are confirmed as follows:

- |                      |                            |
|----------------------|----------------------------|
| 1. Sarah Macnaughton | 9. Amy Andrews             |
| 2. Kathryn Hale      | 10. Rajinder Boucher       |
| 3. Liz Sypko         | 11. Bernice/Anthony Beezer |
| 4. Jody Sparey       | 12. Sumaya Wahed-Syed      |
| 5. Clare Harding     | 13. Karen Brookes-Lovell   |
| 6. Sarah Thomas      | 14. Ruth Moody             |
| 7. Laura Tallo       | 15. Craig/Esther Kinnear   |
| 8. Janet Allen       | 16. Crone Lee              |
|                      | 17. Charlotte Seavill      |

Miss Charlotte Mulready is the school teaching representative for 2022-3

**END OF FORMAL MEETING**

## 5.0 **Minutes of the PTA Meeting 12 September 2022 and Actions Arising**

5.1 The minutes were agreed as accurate.

## 6.0 **Review of events so far**

6.1 **Disco** - the first disco of the year went well, thank you to Janet for organising. Agreed to book Mike the DJ for the next one on Friday 3 Feb where reception children will be invited so the first disco of the evening will be for EYFS – Y2 and the second will be for Y3-6.

6.2 **Firework Night** – Mrs Sage thanked Sarah M and the team for all of the hard work that went into planning the event which was a great success again this year. Sarah M thanked everyone for their help and support. Mrs Sage also thanked Amdaris and Davies and Way for sponsoring the event, Stella Event Hire for providing the food warmers, Mobius for supplying the lights and Dr Clair Pugh for providing First Aid cover. Things to bear in mind for next time:

- less food to be ordered as quite a bit left over.
- Face painting was very popular, need more people next time to keep queue down.
- Agreed that Sarah M will try to rebook for Friday 3<sup>rd</sup> November. We will need someone to lead the event (poss Liz S).

6.3 **Christmas Cards** – New company being trialled this year due to wide range of available products. Noted that it is more expensive than in previous years as postage is extra – will see how it's received and review in the New year.

6.4 **Cake Sales** – Going well so far, agreed to hold them in the hall over the winter. Box with equipment is missing, Mrs Sage will check if it's around the school building.

6.5 **Uniform Sale & Book Swap** – Ciara noted that we have a lot of stock of uniform, suggestion to advertise more.

6.6 **Italian Bakes Book** – lots of the books were sold raising a profit of £580. There are approx. 20 books left over, one will be used as a raffle prize and the rest sold at the Christmas Fair. Thank you to Rajinder for organising.=

## 7.0 **Christmas Events and Forward Planning**

7.1 **Christmas Fair – Friday 2<sup>nd</sup> December** – Planning is well underway by Claire H and Ruth M. A leaflet sharing lots of key information will be sent to parents on Thursday. The raffle has over 50 prizes. Mufti day will be Monday 28<sup>th</sup> November in exchange for chocolate and bottles for the tombola and the Christmas fair prep will take place on the evening of Monday 28<sup>th</sup>. Amy Andrews will help Mrs Sage judge the sweet jar competition.

7.2 **Santa Visit** – booked for Friday 9<sup>th</sup> December. Ali and Janet to be elves again, need to confirm timings with Mrs Sage.

7.3 **Happy Circus booked for 24<sup>th</sup> May** – Amy Andrews leading.

7.4 **Film Night** – Friday 24<sup>th</sup> March – Rajinder Boucher leading.

7.5 **Adult Event** – Liz, Sarah and Janet agreed to look at possible dates.

7.6 **World Book Day** – Agreed would be optional dress up day. CH has booked the author for 8<sup>th</sup> March

- 7.7 **Summer Fair 1<sup>st</sup> July** - Craig Kinnear to lead.
- 8.0 **Funding Bids**
- 8.1 **Swimming Pool** – Mrs Sage noted that we are still awaiting news from the insurance company re pool repairs.
- 8.2 **Art and Craft area/zone** – Mrs Sage noted that the school would like to build an arts and craft area/zone in memory of Mrs Parfrey that Children could access during breaks/lunchtimes. Mrs Sage is currently seeking quotes and will bring these back to a future meeting.
- 8.3 **Playground** – Mrs Sage noted that the Astro around the playground needs replacing but quotes are high at approx. £25k. Suggestion made to look at possible grants.
- 8.4 Mrs Sage noted that 27 iPads will shortly need replacing as they are too old for software updates. These will cost approximately £6885 with cases. Discussion had about whether any parents might work for companies that will match fund big items like this.
- 8.5 Agreed bids would be discussed more fully at next meeting.
- 9.0 **Date and Time of Next Meeting** - Monday 9<sup>th</sup> January 2022